



**Government of Jammu and Kashmir**  
**General Administration Department**  
(All India Services Section)  
**Civil Secretariat, J&K**

Subject: Assignment of charge.

**Government Order No.603-JK(GAD) of 2025**  
**Dated: 20.05.2025**

In the interest of administration, it is hereby ordered that Shri Shailendra Kumar, IAS (AGMUT: 1995), Principal Secretary to the Government, Agriculture Production Department (holding additional charge of the post of Administrative Secretary, Department of Floriculture, Parks and Gardens), shall hold the charge of the post of Administrative Secretary, Finance Department, in addition of his own duties, during the leave period of Shri Santosh Dattatraya Vaidya, IAS [AGMUT:1998].

**By Order of the Lieutenant Governor.**

Sd/-

(M. Raju) IAS

**Commissioner/Secretary to the Government**

No: GAD-SERV0IAS/5/2022-02

Dated: 20.05.2025

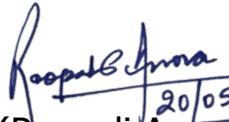
Copy to the:-

1. All Financial Commissioners (Additional Chief Secretaries).
2. Additional Chief Secretary to the Hon'ble Chief Minister.
3. Additional Secretary, UT Division, Ministry of Home Affairs, Government of India, New Delhi.
4. Director General of Police, J&K.
5. All Principal Secretaries to the Government.
6. Principal Secretary to the Hon'ble Lieutenant Governor.
7. Joint Secretary (JKL), Ministry of Home Affairs, Government of India, New Delhi.

*Rajesh Kumar*  
20/05/2025

8. All Commissioner/Secretaries to the Government.
9. Chief Electoral Officer, J&K.
10. Divisional Commissioner, Kashmir/Jammu.
11. Director, J&K Institute of Management, Public Administration and Rural Development.
12. Chairperson, J&K Special Tribunal.
13. Secretary, J&K Public Service Commission.
14. All Heads of the Department/Managing Directors.
15. All Deputy Commissioners.
16. Director, Estates, Kashmir/Jammu.
17. Director, Archives, Archaeology and Museums, J&K.
18. Director Information, J&K.
19. Secretary, J&K Services Selection Board.
20. Private Secretary to Hon'ble Chief Minister.
21. General Manager, Government Press, Jammu/Srinagar.
22. Private Secretary to Hon'ble Deputy Chief Minister.
23. Private Secretaries to all Hon'ble Ministers.
24. Private Secretary to Advisor to Hon'ble Chief Minister.
25. Private Secretary to the Chief Secretary.
26. Private Secretary to Commissioner/ Secretary to the Government, General Administration Department.
27. Incharge Website, General Administration Department.
28. Government Order file / Stock file.

***"Hindi and Urdu versions shall follow".***

  
20/05/2025  
(Roopali Arora) JKAS

**Under Secretary to the Government**